

SUBJECT: Board Members' Code of Conduct

POLICY STATEMENT

The Board expects of itself and its members ethical and businesslike conduct. This commitment includes proper use of authority and appropriate decorum in group and individual behaviour when acting as Board members.

1. the Board members shall live in accordance with the "Code of Ethics for Roman Catholic School Trustees" (G30A attached).
2. Board members must represent unconflicted loyalty to the interests of the ownership. This accountability supercedes any conflicting loyalty. This accountability supercedes the personal interest of any Board member acting as an individual consumer of the organization's services.
3. Board members must avoid any conflict of interest with respect to their fiduciary responsibility.
 - A. There must be no self-dealing or any conduct of private business or personal services between any Board member and the organization except as procedurally controlled to assure openness, competitive opportunity and equal access to "inside" information.
 - B. Board members must not use their positions to obtain employment or other financial benefit in the organization for themselves, family members or close associates.
 - C. Should a Board member be considered for employment or other financial benefit, s/he must temporarily withdraw from Board deliberation, voting and access to applicable Board information.
4. Board members may not attempt to exercise individual authority over the organization except as explicitly set forth in Board policies.
 - A. Board members' interaction with the Director of Education or with staff must recognize the lack of authority in any individual Board member or group of Board members except as noted above.
 - B. Board members' interaction with the public, press or other entities must recognize the same limitation and the similar inability of any Board member or Board members to speak for the Board.
 - C. Board members will make no judgements of the Director of Education or staff performance except as that performance is assessed against explicit Board policies by the official process.
 - D. Dealings with individuals and groups will not be inhumane, unfair or undignified. Accordingly, Board members will follow the system communication guidelines as outlined on the attached flow-chart (G30B).
 - E. Board members will keep the Chairperson of the Board and the Director of Education or his/her designate informed when responding to the concerns of the community.
5. Board members must act in accordance with the legislative requirements for their position.

Monitoring:

Methods: Internal Report
Frequency: August

Approval Date: November 7, 2000

Effective Date: November 7, 2000

Reviewed: September 21, 2004

Signature of Chairperson of the Board:



Signature of the Secretary of the Board:



Distribution: Trustees and Administration Staff