

**SUBJECT: Pupil/School Accommodation**

**POLICY STATEMENT**

The Director of Education shall not cause or allow the disposal or purchase of accommodations, or the alterations or the additions to existing accommodations, construction of new facilities, boundary changes, or consolidations to occur without procedures in place that include trustee approval.

Accordingly, the Director of Education may not:

1. fail to present to the Board of Trustees a five (5) year Capital Plan for Pupil/School Accommodation.
2. fail to present to the Board of Trustees an Annual Pupil/School Accommodation Report which will:
  - 2.1 highlight any proposed changes to the existing 5 Year Capital Plan for Pupil/School Accommodation.
  - 2.2 provide an update on current and forecasted student enrolment and demographic trends
3. fail to have a process of open and timely dialogue with Catholic Parent Involvement Committees and Catholic ratepayers.
4. fail to explore creative financing options and public sector partnerships.
5. engage in partnerships without board approval.
6. fail to maximize physical accessibility in new and existing facilities.

<b>Monitoring:</b>	
Methods:	A. Internal: Facility Renewal Program   B. Internal: Annual Accommodation Review
Frequency:	A. by September   B. no later than January 31
Approval Date:	November 7, 2000
Effective Date:	November 7, 2000
Last Review Date:	June 10, 2008
Revised:	May 1, 2007
Signature of Chairperson of the Board:	_____
Signature of the Secretary of the Board:	_____