

SUDBURY CATHOLIC SCHOOLS

Schools to believe in.

BUDGET

2016-17

June 8, 2016

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Overview

Highlights of the 2016-17 Grants for Students Needs Funding

On March 24, 2016 the Ministry released the Grants for Student Needs changes for the coming fiscal year 2016-17.

Subject to approval of the Lieutenant Governor in Council, the 2016–17 funding regulations would include the following to support the central labour agreements:

- Salary increases in 2016–17 will be funded by an increase in the salary benchmarks for teaching and non-teaching staff of 1.25 percent for the entire 2016-17 school year.
- Implementation of Earned Leave savings in 2016–17 will match implementation in 2015–16, but the Ministry will also work with all boards to develop strategies to promote employee well-being, manage absenteeism and reduce the associated costs.

Employee Health, Life & Dental Benefits transformation

The transformation of more than 1,000 different benefit plans for teachers and education workers throughout Ontario’s 72 school boards into several provincial trusts is a major consolidation and rationalization that will improve the cost-efficiency and delivery of benefits.

These investments include one-time contributions to cover start-up costs and to establish a Claims Fluctuation Reserve for each trust. These contributions are being funded by the province and provided through Education Programs – Other (EPO) grants starting in the current school year and continuing in 2016–17.

Any changes to how benefits are funded through the GSN in 2016–17 will be made once the 2014–15 benefit costs are determined through the data collection and validation process that is currently underway. The Ministry anticipates this process to be completed by the end of June 2016.

First Nation, Métis, and Inuit Education leads

Funding will be provided to support positions that will carry out responsibilities to included (but not limited to) working with First Nation, Métis, and Inuit communities, organizations, students and families; acting as a resource for information about a board’s use of First Nation, Métis, and Inuit Education funding; supporting programs to build the knowledge and awareness of all students about Aboriginal histories, cultures, perspectives and contributions; and supporting implementation of Aboriginal self-identification policies in each board.

Capital

Amendments to the Disposition of Property

In 2015, the Ministry reviewed several potential reforms to *O. Reg. 444/98* with the aim of promoting the regulation’s effectiveness in keeping surplus school board properties in the public sphere, with priority given to school boards. The review involved stakeholders in the education, child care, and municipal sectors, First Nation, Métis, and Inuit organizations, and parent groups and other ministries.

The Ministry intends to make amendments to the regulation to:

- Double the current surplus property circulation period from 90 days to 180 days, providing listed public entities with 90 days to express interest in the property and an additional 90 days to submit an offer;
- Expand the list of public entities to receive notification of surplus property disposition to include: Coterminous School Boards; Entities delivering education services to section 23 students in the disposing board's jurisdiction; District Social Services Administration Boards or Consolidated Municipal Service Managers; Colleges; Universities; Children's Mental Health Agencies; Local Health Integration Networks; Public Health Boards; the province (Crown in Right of Ontario); Lower-Tier Municipalities; Upper-Tier Municipalities; Local Service Boards; First Nation and Métis Organizations; and the federal government (Crown in Right of Canada);
- Have all board-to-board sales be at fair market value;
- Introduce a maximum rate a school board can charge for leasing a school to another board; and
- Clarify that private education providers are not eligible to lease surplus property unless the property has first been circulated to listed public entities.

Transferring existing Ministry programs into the GSN

To further balance reporting requirements while continuing to support Ministry core goals and priorities, several existing Ministry programs (in addition to the transfer of funding for Board Action Plans on First Nation, Métis, and Inuit Education, described above) will be transferred into the GSN in 2016–17.

- Funding for library staff, to support the learning of elementary school students, will be enveloped individually within the Learning Opportunities Grant.
- Funding for the Managing Information for Student Achievement (MISA) Local Capacity initiative, which is used to build capacity to better manage information to inform board decisions, school administration, and classroom practice, will be included in the School Board Administration and Governance Grant.
- Funding for Outdoor Education, which provides elementary and secondary students with learning experiences in the outdoors, will be enveloped with the group in the Learning Opportunities Grant.
- Funding for Technology Enabled Learning and Teaching Contacts, which provides boards with one Technology Enabled Learning and Teaching contact per school board to support the transformation of learning and teaching in the physical and virtual environment, will be included in the School Board Administration and Governance Grant.
- Funding for Board Action Plans on First Nation, Metis and Inuit Education, which provides boards with funding to implement an action plan that includes programs and initiatives aligned with the FMNI Framework.

Summary Budget Analysis

Our vision

Sudbury Catholic Schools...Creating hopes & dreams through excellence.

Our mission

To nurture and develop the mind, body and spirit of every student within our Catholic learning community.

Strategic Priorities

We are called to live a culture of Catholic Faith and Community.

We are called to live a culture of learning for all.

We are called to live a culture of innovation.

We are called to live a culture of respectful relationships and responsible governance.

We are called to live a culture of stewardship in the use of all resources.

The guiding principles used by the board in the development of the 2016-17 budget are as follows:

- To remain student focused guided by our strategic priorities;
- To preserve programs and enhance deliverables to students;
- To increase efficiencies of operations;
- To ensure value for money;
- To take a conservative approach; and
- To ensure legislative compliance.

Some of the current issues and or trends that the board took into consideration while developing the budget this year are as follows:

- Declining enrolment;
- Reduction in GSN's;
- Transfer of EPO's to GSN's;
- Need to promote investment in the Arts and Health and Physical Education;
- Promote professional learning for teachers to meet the needs of the 21st century learner;
- Classroom environments must reflect 21st century pedagogy; and
- Succession planning and leadership development.

All of the above provided the guidance and direction for the development of the budget and served as the basis for expenditure decisions and can be summarized with the following 3 priorities:

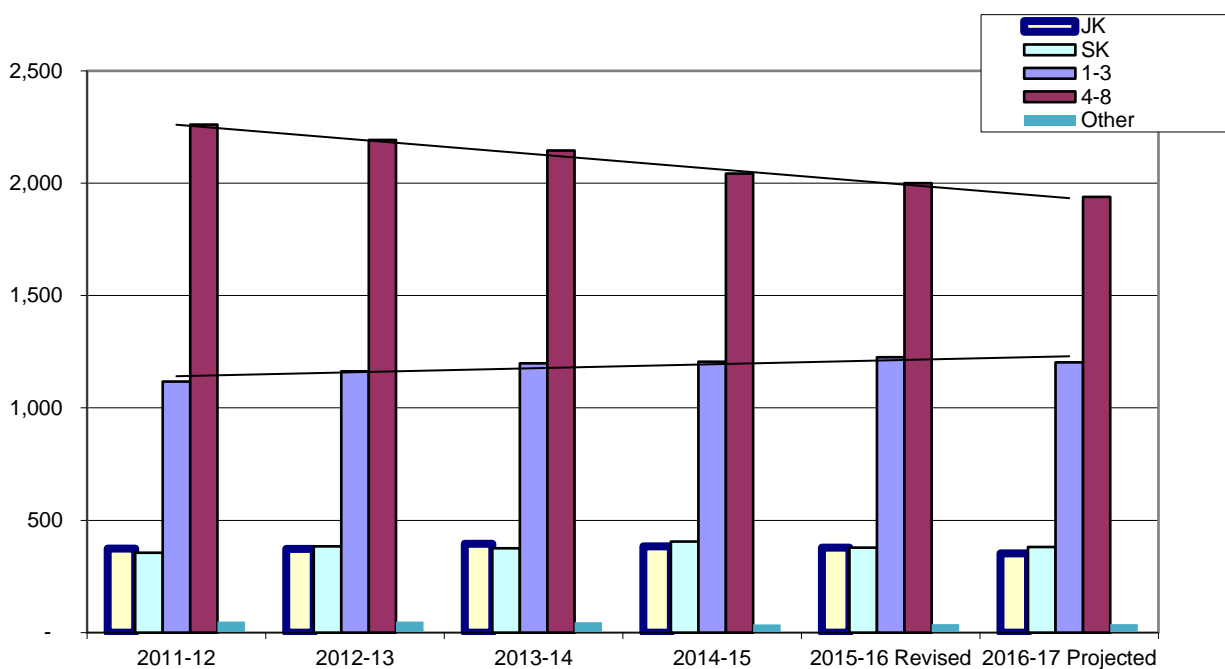
- 1. Nurture a collaborative, respectful and trusting culture rooted in our Faith.***
- 2. Promote and support mental health and well-being for all students and staff.***
- 3. Improving student achievement by reducing the gaps and transforming the learning experience.***

The following is a high level review of forecasted revenues and expenditures based on the boards projected enrolment for 2016-17. Overall, the board is forecasting that they will be in compliance with respect to budget expenditures and will balance the in-year budget.

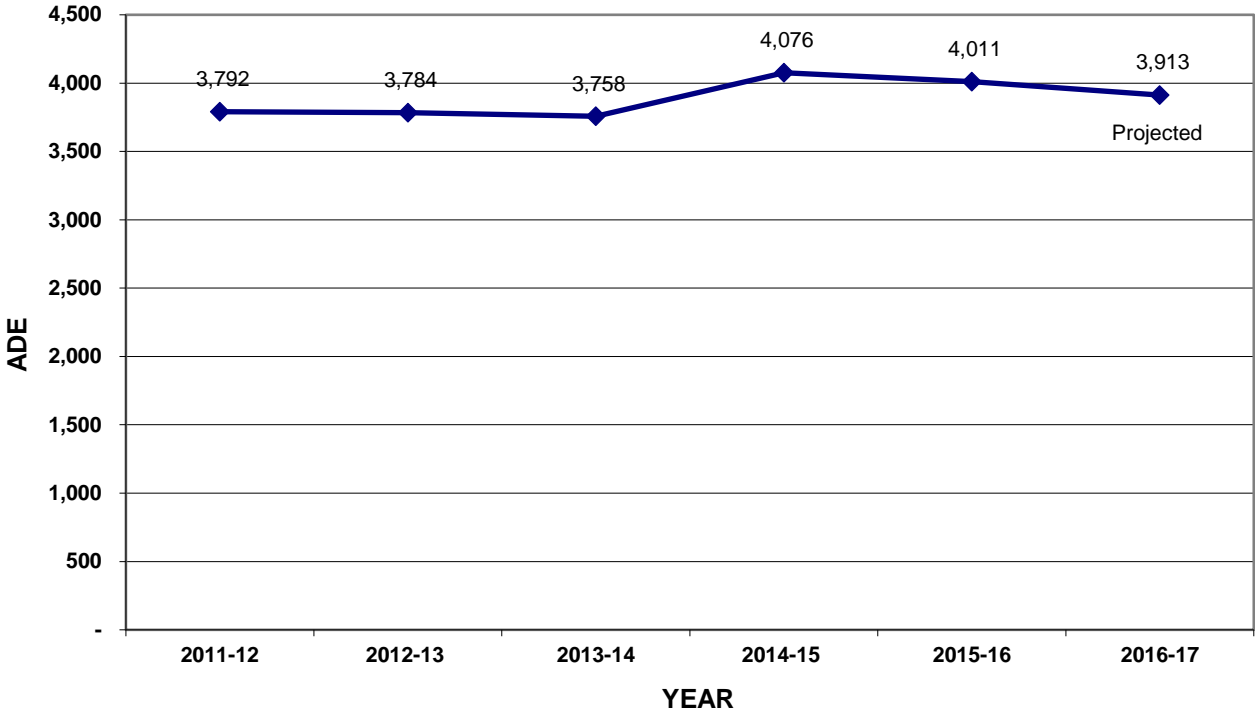
Enrolment

A significant part of the budget-setting process will be completed based on academic staffing decisions which are made in April. These decisions are made based on grant estimates and enrolment projections for the coming year using the best information that we have at that time. It is important to note that our enrolment projections are derived from a combination of staff experience and local area knowledge and on information provided from the Baragar system. This system uses our historical enrolment data as well as future statistical trending in many areas. The sources are Federal, Provincial and from local levels. They include current birth rates, population and preschooler data for each school, multiple years of select data to support historic and trend analysis. As described in the Long Term Accommodation Plan (2016-2021) there is a clear trend over the next 5 years of negative growth in the age groups 0 to 18 years which directly impacts enrolment trends. The board will continue to be subject to declining enrolment which will affect its revenue streams.

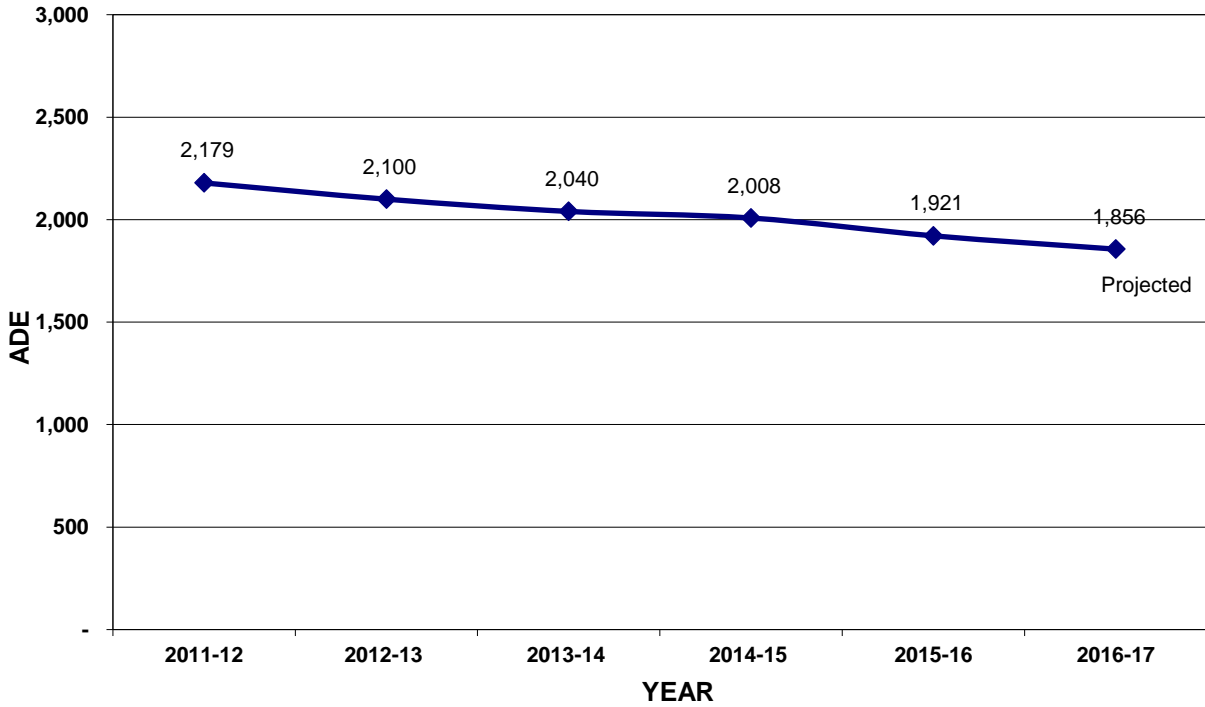
Elementary Enrolment Trending by Grade



Elementary Global Enrolment Trending (ADE)



Secondary Global Enrolment Trending (ADE)



Summary Budget Comparison Analysis

	2015-2016 May Revised	2016-2017 Estimates
Revenues		
Grants for Students Needs	62,843,886	66,142,980
Other Education Grants	3,235,691	1,253,144
Taxation	12,056,505	12,056,505
School Generated Funds	2,549,785	2,549,785
Federal Grants	528,397	607,714
Investment Income	102,168	84,000
Revenues from Other Sources	680,853	571,716
Amortization of Deferred Capital Contributions	6,341,911	4,633,004
	88,339,196	87,898,848
Expenditures		
Admin and Governance	4,151,747	4,112,917
Transportation	5,817,518	5,863,668
Instructional	60,153,866	62,389,848
Pupil Accommodation	14,504,713	12,425,067
Other	2,474,538	2,474,537
	87,102,382	87,266,037
Surplus (Deficit) from Operations for Year	1,236,814	632,811
Less: Unavailable for Compliance	632,811	632,811
Surplus (Deficit) for Compliance	604,003	0
Opening Accumulated Surplus (Deficit)	2,553,553	3,157,556
Closing Accumulated Surplus (Deficit)	3,157,556	3,157,556
	3.57%	3.59%

Revenues

School boards in Ontario have one main funding source, the Province, though part of this is satisfied by a residential/commercial tax that is determined by the Province and comes from local taxpayers. School boards calculate grant allocations in accordance with Provincial regulations in four broad categories – Foundation Grants, School Foundation Grants, Special Purpose Grants and Pupil Accommodation Grants. Tax revenue is calculated according to provincially-determined formulae and this amount is deducted from total grant allocations, as calculated, to form the net contribution by the Province. Each municipality is informed by the Ministry of Finance as to the portion of local taxes that it must forward to school boards in their jurisdiction.

It should be recognized that it is the provincial grant regulations, which determine the total amount of revenue even though it is paid through two sources, the Province directly and individual municipalities. School boards do not have authority to levy additional taxes to local taxpayers and play no role in the determination of the amount of local taxation. In addition to the chief sources of revenue, there are miscellaneous revenues, which come from a variety of sources, including special government grants, federal grants, school generated funds, and interest earned.

Grants for Student Needs

These grant allocations are calculated based on four broad categories. Overall the board experienced an increase in this area despite its projected declining enrolment because of the salary increases and that there were several EPO's rolled into the GSN's in 2016-17.

Foundation Grant

The Foundation grant is a per pupil allocation that supports the elements of a classroom education that are required by, and generally common to, all students (ie. Teachers, ECE's, Library and Guidance, EA's, etc. as well as textbooks and learning materials). This allocation provides for an increase in salary equal to the amounts agreed upon during the collective bargaining processes. These increases are based on established benchmark salary levels. The board is experiencing a decrease in this allocation in 2016-17 due to the level of projected declining enrolment.

School Foundation Grant

This grant supports the costs of in-school administration and leadership (salaries and benefits for principals, vice-principals, and office support staff) as well as supplies for school administration purposes.

As part of the School Board Efficiency and Modernization (SBEM) strategy the new allocation method for this grant is moving away from very small schools that are not isolated while investing in schools that are larger, remote or combined (serving both elementary and secondary). The board did benefit with a slight increase in this grant.

Special Purpose Grants

Special Purpose allocations have generally remained consistent or have increased, the board did not experience many decreases in allocations for 2016-17. The board is seeing increases in the Special Education Amount, the Teacher Qualification Amount and the Declining Enrolment Adjustment. The Special Education allocation consists of several components, one of those is the High Needs Amount which, beginning in 2016-17, will be renamed the

Differentiated Special Education Needs Amount allocation. This allocation addresses the variation boards experience with respect to students with special education needs and the board’s ability to respond to those needs. During this transition the board continues to benefit from the adjustments to the calculation for this allocation. The Teacher Qualification and Experience Grant has been increased for 2016-17 in proportion to the increase in the salary benchmark established by the Ministry. This grant helps to subsidize those boards who employ teachers with many years’ experience that are being paid well over the benchmark established in the Foundation Grant. The Declining Enrolment Adjustment recognizes that it takes time for boards to react and adjust their cost structures accordingly because board costs do not all decline in a way that is strictly proportional to the declining enrolment that they are experiencing. The board is also experiencing increases in the Learning Opportunities Allocation and the FMNI Allocations, however, this increase is due to the movement of EPO’s into the GSN, not because the funding allocations increased for the board.

Pupil Accommodations Grant

The School Operations Allocation addresses the costs of operating school facilities (heating, lighting, maintaining, cleaning) and is calculated as a combination of a per pupil amount, community use of schools and a few other components. The board is experiencing a slight decrease in this area of funding in 2016-17. This does add challenges to an area that is already stretched to its limits trying to maintain aging schools.

Other Education Grants

The board is receiving significantly fewer EPO’s in 2016-17 as the result of the transition of some to the GSN, others are being combined, and others we will no longer be receiving. It is worth noting that in some cases the funding amounts have decreased, which may impact our delivery of services.

Initiative	Amount
Autism Supports and Training	9,278
Community Use of Schools: Priority Schools	34,000
Community Use of Schools: Outreach Coordinator	54,400
Early Years Lead	84,000
Focus on Youth	30,000
Technology and Learning Fund (21st Century Learning - Investment)	255,520
Well-being: Safe, Accepting and Healthy Schools and Mental Health	29,125
Mathematics Strategy	424,346
French as a Second Language	65,475
	<hr/>
	986,144
Literacy and Basic Skills	362,000
Ontario Youth Apprenticeship Program	105,000
	<hr/>
	1,453,144

Expenditures

Operating Budget Comparison

	15-16 Budget	16-17 Budget	Increase/ decrease	% Change	
ADMIN & GOVERNANCE					
Trustee Remuneration	59,480	59,480			
Trustee Supplies and Services	118,664	114,697			
Superintendents Salaries & Benefits	889,021	833,481			
Support Staff Salaries & Benefits	245,010	253,570			
Supplies and Services	177,877	183,447			
Communications	136,212	135,646			
TOTAL ADMIN & GOVERNANCE	1,626,264	1,580,321	(45,943)	-3%	Note 1
FINANCIAL SERVICES					
Salary & Benefits	526,264	619,736			
Supplies and Services	381,820	306,100			
TOTAL FINANCIAL SERVICES	908,084	925,836	17,752	2%	Note 2
HUMAN RESOURCES					
Salary & Benefits	658,166	670,471			
Supplies and Services	118,059	112,809			
Labour Relations	239,690	205,600			
TOTAL HUMAN RESOURCES	1,015,915	988,880	(27,035)	-3%	Note 3
HEALTH & SAFETY					
	115,483	115,483	0	0%	
INFORMATION MANAGEMENT SERVICES					
Salary & Benefits	1,101,193	1,221,436			
Supplies and Services	632,123	714,621			
TOTAL INFORMATION MGMNT SERVICES	1,733,316	1,936,057	202,741	12%	Note 4
TRANSPORTATION					
	5,817,518	5,863,668	46,150	1%	
ELEMENTARY SALARY AND BENEFITS					
Early Childhood Educators	1,667,844	1,672,997			
Support Staff	330,000	616,681			
Principals and Vice-Principals	2,135,083	2,194,790			
Clerical Staff	893,711	911,000			
Teachers	21,480,931	21,815,884			
Teacher Consultants	296,435	324,635			
Library and Guidance	34,659	109,136			
Occasional Teachers	966,952	966,952			
Employee Related Costs	5,000	5,000			
TOTAL ELEMENTARY SALARY & BENEFITS	27,810,615	28,617,075	806,460	3%	Note 5
ELEMENTARY SCHOOL BUDGET					
	308,394	308,394	0	0%	
ELEMENTARY CURRICULUM					
Curriculum Supplies and Services	161,183	211,800			
New Teacher Induction Program	27,746	16,771			
OFIP-Invest-In-Tutor	24,436	23,963			
TOTAL ELEMENTARY CURRICULUM	213,365	252,534	39,169	18%	Note 6
OTHER ELEMENTARY COST CENTRES					
	68,943	110,048	41,105	60%	Note 7

	15-16 Budget	16-17 Budget	Increase/ decrease	% Change	
SECONDARY SALARY AND BENEFITS					
Support Staff	296,154	292,000			
Principals and Vice-Principals	988,977	1,015,449			
Clerical Staff	643,236	657,900			
Teachers	11,158,430	11,404,252			
Teacher Consultants	334,552	306,300			
Library and Guidance	685,936	752,206			
Occasional Teachers	481,600	481,600			
Department Heads	100,000	100,000			
Employee Related Costs	2,500	2,500			
TOTAL SECONDARY SALARY AND BENEFITS	14,691,385	15,012,207	320,822	2%	Note 8
SECONDARY SCHOOL BUDGET	345,076	345,076	0	0%	
SECONDARY CURRICULUM	60,964	100,964	40,000	66%	Note 9
OTHER SECONDARY COST CENTRES					
Co-Op Education	18,300	18,300			
International Students	50,000	75,000			
Specialist High Skills Major	103,184	92,916			
Student Success	204,166	213,846			
Safe School - Peace Program	108,675	121,801			
E-Learning	0	0			
TOTAL OTHER SECONDARY COST CENTRES	484,325	521,863	37,538	8%	Note 10
SPECIAL EDUCATION					
Elementary Panel	8,546,225	9,605,998			
Secondary Panel	2,963,837	2,986,457			
Section 23	162,352	162,352			
Teacher Support Services	6,680	6,680			
TOTAL SPECIAL EDUCATION	11,679,094	12,761,487	1,082,393	9%	Note 11
CONTINUING EDUCATION					
Credit Courses, Correspondence	232,315	232,315			
Literacy and Basic Skills	394,181	394,181			
Summer School	13,626	13,626			
International Language	14,040	14,040			
Personal Support Worker	106,300	106,300			
TOTAL CONTINUING EDUCATION	760,462	760,462	0	0%	
FACILITIES DEPARTMENT					
Facilities Administration					
Salaries & Benefits	581,340	680,384			
Employee Related Costs - Operations	26,000	31,000			
Supplies and Services	40,000	41,000			
Total Facilities Administration	647,340	752,384	105,044	16%	Note 12
Operations Division					
Custodial Salaries and Benefits	3,079,635	3,137,356			
Employee Related Costs - Operations	21,300	21,300			
Supplies and Services	634,500	550,500			
Total Operations Division	3,735,435	3,709,156	(26,279)	-1%	Note 13
Maintenance Division					
Salaries & Benefits	427,255	411,510			
Employee Related Costs - Trades	10,250	10,250			
Supplies and Services	1,940,271	1,662,318			
Total Maintenance Division	2,377,776	2,084,078	(293,698)	-12%	Note 14
Other Facilities					
	210,000	72,000	(138,000)	-66%	Note 15
TOTAL EXPENDITURES	74,609,754	76,817,973	2,208,219	3%	
Amortization		4,633,004			
EPO's		1,253,144			
Internal Audit		459,560			
School Generated Funds		2,474,538			
Int and fee on LTD		1,485,960			
Expense related to Revenues from other Sources		141,859			
		87,266,038			

Note 1: Admin and Governance

- Decrease in PD to match funding levels, increase in admin salaries

Note 2: Financial Services

- Movement between salaries and contracts, increase in salaries

Note 3: Human Resources

- Increase in staff recognition budgets and increase in salaries

Note 4: Information Management Services

- Increase in software costs, including MISA funding (previously EPO) and TELT funding (previously EPO) as per Ministry instruction

Note 5: Elementary Salary and Benefits

- Increase in salaries, includes FMNI enveloped amount, increase in release, and includes Mental Health Lead enveloped amount, increase in Library Technician (previously EPO)

Note 6: Elementary Curriculum

- Includes increase in SIPSA release

Note 7: Other Elementary

- Includes Outdoor Education expenses (previously EPO)

Note 8: Secondary Salary and Benefits

- Increase in salaries, increase in release

Note 9: Secondary Curriculum

- Includes student success release time (previously EPO)

Note 10: Other Secondary

- Adjusted to match Learning Opportunities envelop

Note 11: Special Education

- Increase in planned spending resulting from continuation of planned resources in 2015-16 towards the strategy of providing increased support for student learning and well-being through the addition of a social worker, 5 educational assistants, and 7 itinerant teachers.

Note 12: Facilities Administration

- Increase in 1 FTE as part of succession plan transition and to fill gap in responsibilities that currently exists

Note 13: Operations Division

- Estimated reduction in supplies and services resulting from having fewer schools

Note 14: Maintenance Division

- Decrease in utilities resulting from having fewer schools and the new schools being more efficient

Note 15: Other Facilities

- Vacant schools sold therefore no carrying costs

Summary

Based on the above Estimates of Revenues and Expenditures, a balanced budget has been achieved in 2016-17. This report reflects Ministry of Education announcements, guidelines, technical information and data, issued on March 24, 2016 and in subsequent announcements. Some additional changes are expected as further grants are announced in the coming months and will be reported in a Revised Budget in December 2016, along with updated enrolment projections.

Analysis of Administration and Governance Compliance

Staffing Analysis

Description	FTE				
	2012-13	2013-14	2014-15	2015-16	2016-17
Director and Superintendents (2) (Note 1)	3.0	3.0	3.0	3.0	3.0
Academic Superintendent-Student Success (Note 2)	1.0	1.0	1.0	1.0	1.0
Academic Superintendent-SEF (Note 2)	1.0	1.0	1.0	1.0	1.0
Administrative Support Staff	3.0	3.0	3.0	3.0	3.0
Communications Officer	1.0	1.0	1.0	1.0	1.0
Finance/Payroll Department	8.0	8.0	7.0	7.0	7.0
Internal Audit Department	3.0	3.0	3.0	3.0	3.0
Human Resources Department	7.0	6.8	7.0	7.0	7.0
IMS Department (Note 3)	11.0	11.0	12.0	12.0	12.0
Facilities (Administration and Support)	12.0	7.0	7.0	7.0	8.0
Total	50.0	44.8	45.0	45.0	46.0

Note 1: Fully funded by the Director/Superintendent allocation

Note 2: Fully funded through the Learning Opportunities Grant

Note 3: SMS support position moved from finance to IMS

Administration and Governance Compliance

Description	2016-17 (\$)
Funding Allocation	<u>3,516,993</u>
Budget	
Trustees	124,177
Director and Superintendents	1,038,769
Finance	770,836
Human Resources	988,880
Information Management Systems	<u>737,638</u>
Total Budget	3,660,300
Less: Other Income - Note 1	<u>149,346</u>
	3,510,954
 Overspending on Administration and Governance	 <u><u>0</u></u>

Note 1 - other income is income from interest on current accounts and other misc sources that can be used to reduce admin expenses for the purpose of calculating compliance

Trustee Governance Budget

Description	2015-16 (\$)	2016-17 (\$)
Honoraria - Note 1	57,680	57,680
Benefits (CPP, EI, EHT)	1,800	1,800
Provincial Negotiation	43,964	50,000
Membership Fees - OCSTA	32,000	32,000
Professional Development - Note 2	32,600	22,597
Travel	2,500	2,500
Technology	3,600	3,600
Office Supplies and Services	<u>4,000</u>	<u>4,000</u>
 Net Expenses	 <u><u>178,144</u></u>	 174,177
 Less: Provincial Negotiations reimbursement		 50,000
		 <u><u>124,177</u></u>

Note 1 - Honoraria - Each trustee is paid a base amount, an enrolment amount, a committee attendance amount (if applicable) and a distance amount (if applicable) as per Ontario Regulation 357/06. These amounts are subject to the compensation constraint which have been in place since March 2010, and will continue to remain in place until the end of the 2014-2018 term of office.

Note 2 - Professional Development - conferences and training

Director/Superintendent Budget

Description	2015-16 (\$)	2016-17 (\$)
Director/Superintendent Salary and Benefits	889,021	833,481
Support Staff Salary and Benefits	329,772	340,764
Membership Fees	10,000	10,000
Professional Development	75,689	83,875
Faith Development	0	10,000
Travel	18,400	17,400
Professional Services	20,000	20,000
School Council and Parent Engagement	19,825	19,974
Promotion	50,350	50,350
Office Supplies and Services	20,300	20,300
Total	1,433,357	1,406,144
Less:		
Funded through SEF grant, this includes salary, benefits, PD and travel		174,282
Funded through Student Success grant, this includes salary, benefits, PD and travel		173,119
School Councils and Parent Engagement are funded through non-admin GSN		19,974
Total for Admin Compliance		1,038,769

Finance Budget

Description	2015-16 (\$)	2016-17 (\$)
Salary and Benefits	526,264	619,802
Insurance (property and liability)	155,000	155,000
Membership Fees	11,320	11,734
Contractual Fees	186,000	102,100
Office Supplies and Services	19,000	26,000
Professional Development	10,000	11,000
Travel	500	200
Total	908,084	925,836
Less: Insurance not included for compliance		155,000
		770,836

Human Resources Budget

Description	2015-16 (\$)	2016-17 (\$)
Salary and Benefits	658,166	670,471
Legal Fees	259,690	225,600
Contractual Services	25,000	4,650
Employee Assistance	15,000	15,000
Attendance Management and Wellness	13,400	13,400
Membership Fees	975	975
Professional Development	10,300	11,000
Travel	784	784
Office Supplies & Services	19,850	19,000
Staff Recognition	9,750	25,000
Staff Recruitment	3,000	3,000
	1,015,915	988,880

Information Management Systems Operating Budget

Description	2015-16 (\$)	2016-17 (\$)
Salaries and Benefits	1,101,193	1,116,436
TELT (Technology Enabled Learning and Teaching Contacts)	0	105,000
MISA (Managing Information for Student Achievement)	0	36,700
Phones and Data	72,658	74,206
Software Licenses and Maintenance	469,226	510,533
Hardware Repairs	52,843	56,230
Office Supplies and Services	13,300	13,300
Travel	14,055	13,302
Professional Development	10,043	10,350
Total	1,733,318	1,936,057
Less: Funded through non-Admin GSN		
9 IMS staff salaries and benefits assigned to the para/prof instructional expenses budget as their position strictly support students and staff in schools		782,978
Data Communication in schools		40,148
Software licensing and maintenance in schools		320,363
Hardware repairs in schools		54,930
Total for Admin Compliance		737,638

Information Technology Capital Plan

	2016-17 (\$)
Funding Allocation	
Technology and Learning Fund EPO	210,000
GSN - Minor Tangible Capital Assets	414,503
	<u>624,503</u>
Planned Capital Expenditures	
Student Access: FDK Refresh (8 classrooms)	32,979
Student Access: Secondary Refresh (8 Netbook/Laptop carts)	140,171
Special Education Student Devices (purchased as identified and required)	220,541
Refresh 25% of board admin PC's	13,725
Staff Laptop Refresh: (Sec-approx 35-Yr 2 recipients, Elem-approx 50)	139,991
Refresh Secondary/Elementary Admin and Custodial PC's	58,461
Software Licensing - Online Collaboration	57,200
Enhance/Refresh Enterprise Wifi	64,689
DR Annual Maintenance	45,000
System Management/Support Tools	20,448
Refresh Core Servers (Partial; 2011 Vintage)	25,560
Bandwidth & Infrastructure Enhancements	25,149
Student Link Subscription	1,130
	<u>845,044</u>
 Less: Equipment purchased through SEA	 <u>220,541</u>
	<u>624,503</u>

School Foundation Grant

This grant supports the cost of in-school administration and leadership. The board has made it a priority to maintain expenses to a level that can be offset by this grant to ensure that administration expense are reasonable and within the guidelines provide.

Elementary Panel

School	2016-17 Principal	2016-17 VP Time
Holy Cross School	1.00	0.50
Immaculate Conception School	1.00	
Pius XII School	1.00	
St. Anne School	1.00	0.30
St. Charles School	1.00	0.30
St. David School	1.00	0.20
St. Francis School	1.00	0.40
St. James School	1.00	
St. John School	1.00	
St. Joseph School		
St. Mark School		
St. Paul School	1.00	
Holy Trinity	1.00	0.80
	11.00	2.50

St. Benedict VP will cover

Marymount VP will cover

Secondary Panel

School	Principal	VP Time
St. Charles College	1.00	2.00
Marymount Academy	1.00	1.00
St. Benedict	1.00	2.00
Bishop Alexander	1.00	0.67
St. Albert's	0.20	
	4.20	5.67

Covers Principal for St. Mark

Covers Principal for St. Joseph

Staffing	15.20	8.17	3,144,979
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Funded FTE's	17.34	7.27	3,146,369
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Over/(Under) Funded	2.14	(0.90)	1,390
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Learning Opportunities Grant

In 2016-17, two EPO programs, Outdoor Education and Library Staff, will be transferred into LOG. Outdoor Education will become one of the LOG allocations that are collectively enveloped in the Student Achievement Envelope, which was introduced in 2015-16. The Student Achievement Envelope includes the following allocations:

- The Literacy and Math Outside the School Day Allocation;
- The Student Success, Grades 7 to 12 Allocation;
- The Grade 7 and 8 Literacy and Numeracy and Student Success Teachers;
- The School Effectiveness Framework Allocation;
- The Ontario Focused Intervention Partnership (OFIP) Tutoring Allocation;
- The Specialist High Skills Major (SHSM) Allocation;
- The Outdoor Education Allocation.

Boards may use the allocations above only for their respective programs, and must treat any unspent funding as deferred revenue for future spending in these programs. There is flexibility in how boards may use some of the individual allocations within the Student Achievement Envelope, as long as the funds in total are spent on the seven programs in the envelope.

The Library Staff Allocation will be enveloped separately from the Student Achievement Envelope, as library staff funds must be spent on library staff.

Grants	2016-17 (\$)
Student Success, Grades 7 to 12 Allocation	317,441
Grade 7 and 8 Literacy and Numeracy and Student Success Teachers	62,889
School Effectiveness Framework Allocation	190,306
Ontario Focused Intervention Partnership (OFIP) Tutoring Allocation	24,273
Specialist High Skills Major (SHSM) Allocation	92,916
Outdoor Education	54,298
Total Granting Envelope	742,123
Budgeted Expenditures	
School Effectiveness	
Salaries and Benefits	158,606
Professional Development	25,000
Travel	6,700
Student Success	
Salaries and Benefits	156,200
Learn to 18 Literacy	62,512
Grade 7 and 8	62,889
Pathways	12,000
Community Culture Caring	18,045
Teacher Teams	9,400
Supplies	10,284
Instructional Supplies for Schools	49,000
Investment in Tutoring Supply Teachers	24,273
Specialist High Skills Major (Note 1)	92,916
Outdoor Education	54,298
Total Budgeted Expenditures	742,123
Overspending of the LOGrant - enveloped portion	0

Note 1: there are 6 of these programs at the secondary level: Health and Wellness, Transportations, Sports, Business, Information Technology, Manufacturing and Fitness.

Special Education

Expenses related to Special Education include the salary and benefits for all Special Education Resource Teachers, occasional teaching costs related to special education and educational assistants (EA's) for student with special needs. They also include staff costs related to special education, such as the social worker, behavioural therapists, speech services, assistive technology and psychological services. Included are supplies and services and travel costs for itinerant staff and learning materials. Equipment costs include such items as audio units, special computers/devices and furniture, etc.

It is important to note that all funding related to Special Education is enveloped and can only be used for that specific purpose. Any amounts not used within the year are set aside in a reserve to be used in future years.

Attached is a reconciliation of project revenue and budgeted expenses for the upcoming year. This reconciliation shows that the board intends on not only spending their in year revenues for the upcoming year but that it also plans on reaching into its reserve to the extent of \$1.7 million in order to provide additional support to the classroom. In this model the board is planning to add 1 speech pathologist, 1 social worker, 5 educational assistants and 7 itinerant teachers. Please note that the significant increase in teacher and education assistant salaries is because the positions that we planned on adding last year did not get filled at the start of the year or were not filled but we have maintained them in next year's estimates.

	2015-2016 Projected	2016-2017 Estimates
Revenue		
SEPPA (Special Education per pupil amount)	4,194,677	4,192,443
Special Equipment Amount	273,971	269,133
High Needs Amount	3,665,811	4,009,780
Special Incidence Portion Amount	1,010,000	900,000
Section 23 Facilities Amount	161,526	161,526
Behaviour Expertise Amount	100,809	101,537
Total Special Education Allocation	9,406,794	9,634,419
Expenses		
All Special Education Teachers	4,952,176	5,937,636
Supply Teachers	137,313	146,964
Educational Assistants	3,678,568	4,438,600
Supplies	105,687	44,927
SEA equipment	77,758	50,000
Computers	160,117	220,541
Professionals/Technical Staff	703,116	755,095
Staff Development	19,013	27,150
Coordinator / Behavioural Expert	420,774	237,305
	10,254,521	11,858,218
Less: Self-Contained Classes Allocation (covered by board GSN grants)	675,804	817,553

Total Special Education Expenses	9,578,717	11,040,665
Excess Expenses over Revenue	(171,923)	(1,406,246)
Opening Special Ed Reserve	2,663,899	2,491,975
Closing Special Ed Reserve	2,491,976	1,085,729

Facilities Department

Funding Analysis

2016-17 (\$)	
Funding Allocation	
Pupil Accommodation Grant	6,357,062
Rental - Daycare Leases	205,000
Microfit (St. Francis)	8,700
Community Use of Schools	125,300
	6,696,062
Budgeted Expenses	6,692,620
	3,442

Facilities budgeted expenses are within the allocated funding.

Operations Budget

	2015-16 (\$)	2016-17 (\$)	
Facilities Administration			
Salaries & Benefits	581,340	680,386	Note 1
Professional Development	15,000	20,000	
Travel	11,000	11,000	
Office Supplies	0	1,000	
Liability Insurance	40,000	40,000	
Total Facilities Administration	647,340	752,386	
Operations			
Custodial Salaries and Benefits	3,079,635	3,137,356	Note 2
Professional Development	3,500	3,500	
Uniform Allowance	15,000	15,000	
Travel	2,800	2,800	
Custodial Supplies	150,000	125,000	
General Contracts	30,500	30,500	
Garbage Removal	55,000	55,000	
Groundskeeping	300,000	300,000	
Equipment Repairs and Replacement	99,000	40,000	
Total Operations	3,735,435	3,709,156	
Maintenance			
Salaries & Benefits	427,255	411,510	Note 3
Travel	10,250	10,250	
Building Supplies	40,000	40,000	
Building mtce	128,503	110,000	
Equipment	18,759	13,759	
Windows	14,000	9,000	
Roofing	17,000	12,000	
Plumbing	35,173	29,173	
Heating	107,000	95,000	
Electrical	59,511	39,511	
Asbestos Mgmt	10,000	10,000	
Security Systems	15,000	15,000	
Grounds	47,950	29,000	
Vehicle Costs	64,000	58,500	
Utility Costs	1,383,375	1,276,375	Note 4
Total Maintenance	2,377,776	2,159,078	
Other Facilities			
Lease Payments	110,000	72,000	
Vacant Properties	100,000	0	Note 5
Total Other Facilities	210,000	72,000	
Total Facilities Department	6,970,551	6,692,620	

Note 1: Facilities Administration - Salaries

- Increase in salary reflective of collective agreement settlements
- Increase in number of staff by one position, an Operations Lead

Note 2: Operations – Custodial Salaries

- Increase in salary reflective of collective agreement settlements

Note 3: Maintenance - Salaries

- Salary reflective of collective agreement settlements but overall decrease due to reallocation of salaries.

Note 4: Utility Costs

- Decrease in anticipated utility costs produced by savings from efficiencies gained in new schools and the fact that we are trending to underspend slightly in this area this year