



SUDBURY CATHOLIC DISTRICT SCHOOL BOARD

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MINUTES of the **2nd WORKING SESSION** of the Accommodation Review Committee (ARC) for the East Planning Area, of the Sudbury Catholic District School Board, held in the gymnasium of Pius XII Elementary School, 44 Third Street, in Sudbury, on September 23, 2009, from 6:00 p.m. to 8:00 p.m.

Committee Members in Attendance:

Board Representation:

Chairperson	Roland Muzzatti, Academic Superintendent
Coordinator	Denis Faucher, Manager of Facility Services
Secretary	Steve Rinaldi, Project Coordinator

School Representation:

Pius XII

Louisa Bianchin, Principal
Shelley Sloan, School Council Chair
Nita Nath, Community
Leonard Foucault, School Staff

St. Charles College

Patty Mardero, Principal
Aaron Bailey, School Council Chair
Sandra Gobbo, Community
Claire Morrison, School Staff

St. Albert Adult Learning Centre (ALC)

Laura Kuzenko, Principal
Allison Dufour, School Staff
Christina Chevrier, Student Representative
Francine Dubreuil, Student Representative

St. John

Stephanie Van Druenen, Vice-Principal
Amanda Gagne, Community
Tara Large, School Staff

St. Andrew

Mary Smith, School Council Chair
Lucille Szalai, Community
Dyan Pyott, School Staff

St. Mark

Mitch Smet, Vice-Principal
Donna Kotanko, School Council Chair
Stacey Kennedy, Community
Carole Remillard, School Staff

St. Bernadette

Nicole Snow, Principal
Dan Bronicheski, School Council Chair
Mike McKeever, Community
Colette Perrin, School Staff

St. Paul

Mitch Smet, Vice-Principal
Anne-Marie Savage, School Council Chair
Jennifer Rocca, Community

St. Raphael

Vickie McGuire, Principal
Phil Farmer, School Council Chair
Jen Bailey, Community
Ted Keehn, School Staff

Community Representation:

Fr. Remi Hebert, Diocesan Representative
Mark Simeoni, Senior Planner, Greater City of Sudbury

Committee Members Regrets:

Cathy Manuel, Pius XII	
Ann Brisebois, St. Albert	Sharon Oliver, St. Paul/Mark
Melody Henry, St. Andrew	Natasha Folino, St. Paul
Catherine Ross-Gonko, St. Charles College	Clara Steele, Regional Parent Involvement Committee
Tricia Dowdall-Cirelli, St. John	Dennis Bazinet, ARC Senior Board Official

10/13/2009

General Public in Attendance:

None

Call to Order:

Chair Roland Muzzatti called the meeting to order @ 6:05 p.m.

OPENING PRAYER

The Chair Roland Muzzatti led the group in an opening prayer for guiding presence.

WELCOME

Mr. Muzzatti welcomed the group to ARC Working Meeting #2 and thanked everyone for attending. He also thanked Mrs. Louisa Bianchin, Principal of Pius XII Elementary, and her staff for hosting the meeting and providing refreshments.

APPROVAL OF THE AGENDA

MOVED BY L. Bianchin and **Seconded by** P. Mardero

“**THAT** the agenda for today’s September 23, 2008 Working Meeting be approved as presented”.

CARRIED

ARC BINDERS

The Chair asked Denis Faucher, Manager of Facility Services, ARC Coordinator to present updates to the ARC binders that included membership, last meeting minutes, questions and answers, financial report and handout of today’s presentation.

REVIEW OF THE MINUTES FROM THE LAST MEETING

MOVED BY C. Perrin and **Seconded by** T. Keehn

“**THAT** the minutes of the East Planning Area ARC Working Meeting #1 held September 9, 2009 be approved as presented”.

CARRIED

REVIEW RULES OF CONDUCT

The Chair presented the Rules of Conduct as discussed at the last working meeting.

MOVED BY M. Smet and **Seconded by** N. Snow

“**THAT** the Rules of Conduct be approved as presented”.

CARRIED

ATTENDANCE / QUORUM

Chair Muzzatti reviewed the attendance/quorum requirements as 50% attendance of each of the school’s representation (minimum of two representatives for each school) and 66% of the total membership.

The following question was posed by a member and responded to by the Chair:

- Q. How are we to handle delays in arriving/attending in cases of snow storms?
- A. If we don’t meet the quorum requirements, the meeting cannot proceed, and an alternate date will have to be chosen. The ARC has agreed to allow alternates to attend in place of members, and Principals are asked to review attendance with their school representatives prior to the meeting.

TIMELINES FOR REVIEW

The Chair reviewed the process timeline and encouraged members to mark meeting dates on their calendars. These dates represent the members' commitment to the Accommodation Review process.

The following question was posed by a member and responded to by the Chair:

- Q. Public Meeting #4 has been scheduled for Ash Wednesday. Will this be a problem?
- A. The thinking was that most Ash Wednesday functions are earlier in the day. We can review this if required.

MEETING SCHEDULE

The Chair reviewed the meeting schedule as presented at the last ARC Working Meeting, and asked members to share if there were any conflicts with previously scheduled school functions. As no conflicts were noted, the Chair reminded the group that all public meetings would be held at St. Charles College, and that the dates, locations and times for the subsequent working meetings remain as presented.

Mr. Muzzatti stated that at the last ARC Working Meeting, a request was made by a member for the potential of busing to the working meeting scheduled to be held at St. Mark Elementary. By a show of hands, eleven (11) members indicated they would be interested if available. Mr. Muzzatti stated that this option would be considered by the Board.

BINDER ORIENTATION

Mr. Denis Faucher then led the group in a tour of the School Profile sections of their ARC binder. For review purposes, Mr. Faucher focused on the content of St. Mark Elementary.

The following questions were posed by members and responded to by Mr. Faucher:

- Q: When we look at the data provided for St. Mark, it seems to show a capacity for 9 students in one of the classrooms. Is this the case?
- A: The data you are looking at is identifying the number of students funding by the Ministry of Education's model of how many students can be taught in that space (room).

- Q: It appears that the St. Mark profile needs updating as it shows more classrooms than we actually use.
- A: Yes, three (3) classrooms are rented at St. Mark. The On-The-Ground (OTG) capacity will need to be updated.

- Q: The data shown is from 2008/09. When are we to receive 2009/2010 data?
- A: The data is more relevant to 2008/09 to maintain consistency with other reports that have been provided.

- Q: Do we report on 2008/09 data for the School Valuation Report?
- A: Yes.

The Chair then explained the binder orientation exercise to the group, which is intended to allow members to get familiar with the contents of the ARC binder. Mr. Muzzatti then asked the School Representatives to discuss within their own groups, which tabs in the binder corresponded with the questions asked in the exercise during the 20-minute break.

After the break, the binder orientation exercise was reviewed and the Chair thanked everyone for participating.

CUSTOMIZING THE VALUATION FRAMEWORK

Mr. Muzzatti explained that the intent of today's meeting was to customize Generic School Valuation Framework Report for presentation at the Public Meeting on October 7, 2009. Mr. Muzzatti stated that the report would be finalized at the next Working Meeting on October 14, 2009 to include any comments or inputs from the public prior to the committee entering any data.

Proposals for revision were put forth by the committee as follows:

MOVED BY P. Mardero and Seconded by L. Bianchin

“THAT Section 1.4 Range of Courses or Programs Offered; sub-section B, question 1 on page 4 and 5 of the Generic Valuation Framework be revised to include *Special Education*”.

CARRIED

MOVED BY P. Mardero and Seconded by S. Sloan

“THAT Section 1.4 Range of Courses or Programs Offered; sub-section B, question 1 on page 4 and 5 of the Generic Valuation Framework be revised to include *Care and Development*”.

CARRIED

MOVED BY L. Foucault and Seconded by L. Bianchin

“THAT Section 1.4 Range of Courses or Programs Offered; sub-section B, question 1 on page 4 and 5 of the Generic Valuation Framework be revised to include *Life Skills*”.

CARRIED

MOVED BY S. Van Druenen and Seconded by T. Large

“THAT Section 1.4 Range of Courses or Programs Offered; sub-section B, question 1 on page 4 and 5 of the Generic Valuation Framework be revised to include *French Immersion*”.

CARRIED

MOVED BY L. Kuzenko and Seconded by P. Mardero

“THAT Section 1.4 Range of Courses or Programs Offered; sub-section C, question 12 on page 6 of the Generic Valuation Framework be revised to include *Dual credit courses*”.

CARRIED

MOVED BY L. Kuzenko and Seconded by P. Mardero

“THAT Section 1.4 Range of Courses or Programs Offered; sub-section C, question 12 on page 6 of the Generic Valuation Framework be revised to include *Correspondence courses*”.

CARRIED

MOVED BY N. Nath and Seconded by L. Foucault

“THAT Section 1.5 Range Extracurricular Activities; sub-section C, new question 14 on page 7 of the Generic Valuation Framework be added asking: *Is there a child-care summer camp?*”.

DEFEATED

MOVED BY C. Perrin and Seconded by D. Bronicheski

“THAT Section 2.2 Range of Courses or Programs Offered; sub-section B, question 1 on page 13 of the Generic Valuation Framework be revised to include *French Immersions*”.

CARRIED

MOVED BY M. McKeever and **Seconded by** S. Sloan

“**THAT** previous additions the committee approved on pages 5 and 6, also be added to Section 2.2 Range of Courses or Programs Offered; sub-section B, question 1 on page 13 of the Generic Valuation Framework”.

CARRIED

MOVED BY C. Morrison and **Seconded by** M. Smet

“**THAT** Section 2.2 Range of Courses or Programs Offered; sub-section B, new question 5 on page 13 of the Generic Valuation Framework be added asking:

Does the school have a Snack, Breakfast or Lunch program? If so, please describe”.

CARRIED

MOVED BY M. Smet and **Seconded by** L. Bianchin

“**THAT** the previous approved motion be similarly added to Section 1.4”.

CARRIED

MOVED BY M. Simeoni and **Seconded by** M. McKeever

“**THAT** Section 2.5 Location of School; new question 5 on page 16 of the Generic Valuation Framework be added asking: *What is the proximity of a comparable school from a co-terminus Board”.*

CARRIED

MOVED BY C. Morrison and **Seconded by** T. Keehn

“**THAT** as it is currently 8:00pm, this ARC Working Meeting be extended by **thirty minutes (30 min)”.**

CARRIED

The following question was posed by a member and responded to by the Chair:

Q. Is Section 2.9, question 1 asking what is the open market value of the school?

A. No, this question was intended to be a subjective, qualitative answer for the committee to provide.

MOVED BY M. Simeoni and **Seconded by** D. Pyott

“**THAT** Section 2.9 Summary; new question 2 on page 18 of the Generic Valuation Framework be added asking: *What is the monetary value of the school to the School Board”.*

DEFEATED

MOVED BY N. Nath and **Seconded by** M. McKeever

“**THAT** Section 3.2 Range of Program Offerings at the School that serve both Students and Community Members; question 1 on page 19 of the Generic Valuation Framework be revised to include: **a site for a Day-care provider?”.**

CARRIED

MOVED BY N. Nath and **Seconded by** L. Bianchin

“**THAT** Section 3.2 Range of Program Offerings at the School that serve both Students and Community Members; question 1 on page 19 of the Generic Valuation Framework be revised to include: **a site for a Summer camp provider?”.**

CARRIED

The following questions were posed by members and responded to by the Chair:

Q. Does Section 4.1, question 1 all schools in the student catchment area?

A. Yes.

Q. Will we get maps of the current student boundary areas?

A. Yes.

MOVED BY D. Kotanko and Seconded by L. Bianchin

“**THAT** Section 1.5 Range of Extracurricular Activities; questions 1 to 7 from p.7 of the Generic Valuation Framework be repeated as a new sub-section C in Section 2.1 Physical Space to Support Student Learning on page 13.”

CARRIED

MOVED BY M. Smet and Seconded by N. Snow

“**THAT** the Generic Valuation Framework be customized as amended and presented at the October 7, 2009 Public Meeting”.

CARRIED

AGENDA FOR PUBLIC MEETING #1

MOVED BY C. Morrison and Seconded by L. Bianchin

“**THAT** the Chair of the East Planning Area ARC also Chair the October 7, 2009 Public Meeting #1 to be held at St. Charles College”.

CARRIED

AMENDED BY M. Simeoni and Seconded by M. McKeever

“**THAT** a co-Chair be included for Public Meeting #1”.

DEFEATED

MOVED BY C. Remillard and Seconded by L. Bianchin

“**THAT** the agenda for Public Meeting #1 be accepted as presented”.

CARRIED

TASK FOR NEXT MEETING

Chair Muzzatti closed the meeting by again thanking the committee for spending the time to customize the School Valuation Report, and reminded the group that there would be final opportunity for revision at the next Working Meeting to be held on **Wednesday, October 14, 2009 from 6:00pm to 8:00pm at St. Albert Adult Learning Centre, 504 St. Raphael Street, Sudbury.**

MOVED BY L. Bianchin and Seconded by M. McKeever

“**THAT** the East Planning Area ARC Working Meeting #2 be adjourned”.

CARRIED

CLOSING PRAYER

Meeting Adjourned at 8:25pm.

Roland Muzzatti, Chair
Sudbury Catholic District School Board