



SUDBURY CATHOLIC DISTRICT SCHOOL BOARD

165A D'YOUVILLE STREET, SUDBURY, ONTARIO P3C 5E7 tel. (705) 673-5620 fax (705) 673-6670
<http://www.scdsb.edu.on.ca>

MINUTES of the **3rd WORKING SESSION** of the Accommodation Review Committee (ARC) for the East Planning Area, of the Sudbury Catholic District School Board (SCDSB), held in the gymnasium of the St. Albert Adult Learning Centre (A.L.C.), 504 St. Raphael Street, in Sudbury, on October 14, 2009, from 6:00 p.m. to 8:00 p.m.

Committee Members in Attendance:

Board Representation:

Chairperson	Roland Muzzatti, Academic Superintendent
Senior Board Official	Dennis Bazinet, Acting Superintendent of Business and Finance
Coordinator	Denis Faucher, Manager of Facility Services
Secretary	Steve Rinaldi, Project Coordinator

School Representation:

Pius XII

Louisa Bianchin, Principal
Shelley Sloan, School Council Chair
Cathy Manuel, Community
Leonard Foucault, School Staff

St. Charles College

Patty Mardero, Principal
Catherine Ross-Gonko, School Council Chair
Sandra Gobbo, Community
Claire Morrison, School Staff

St. Albert Adult Learning Centre (ALC)

Cassandra MacGregor, Vice-Principal
Ann Brisebois, School Staff
Katrina Chevrier, Student Representative
Francine Dubreuil, Student Representative

St. John

Tricia Dowdall-Cirelli, Principal
Amanda Gagne, School Council Chair
Tina Madore, Community
Tara Large, School Staff

St. Andrew

Melody Henry, Principal
Mary Smith, School Council Chair
Lucille Szalai, Community
Dyan Pyott, School Staff

St. Mark

Sharon Oliver, Principal
Donna Kotanko, School Council Chair
Stacey Kennedy, Community
Carole Remillard, School Staff

St. Bernadette

Nicole Snow, Principal
Dan Bronicheski, School Council Chair
Mike McKeever, Community
Colette Perrin, School Staff

St. Paul

Sharon Oliver, Principal
Anne-Marie Savage, School Council Chair
Jennifer Rocca, Community
Natasha Folino, School Staff

St. Raphael

Vickie McGuire, Principal
Jen Bailey, Community
Ted Keehn, School Staff

Community Representation:

Fr. Remi Hebert, Diocesan Representative

Committee Members Regrets:

Phil Farmer, St. Raphael
Clara Steele, Regional Parent Involvement Committee
Mark Simeoni, Greater City of Sudbury

11/5/2009

General Public in Attendance:

Nora Gauthier, Pius XII
Allison Dufour, St. Albert A.L.C.
Laura Kuzenko, St. Albert A.L.C.

Call to Order:

Chair Roland Muzzatti called the meeting to order @ 6:05 p.m.

OPENING PRAYER

The Chair Roland Muzzatti led the group in an opening prayer for guiding presence.

WELCOME

Mr. Muzzatti welcomed the group to ARC Working Meeting #3 and thanked everyone for attending. He also thanked Mrs. Laura Kuzenko, Mrs. Cassandra MacGregor, Mrs. Anne Brisebois and staff of the St. Albert Adult Learning Centre for hosting the meeting and providing refreshments.

APPROVAL OF THE AGENDA

MOVED BY A. Gagne and **Seconded by** S. Sloan

“**THAT** the agenda for today’s October 14, 2009 Working Meeting #3 be approved as presented”.

CARRIED

ARC BINDERS

The Chair reviewed the updates to the ARC binders that included membership, last working and public meeting minutes, site utility costs, pupil transportation data, school EQAO results, and a hard copy of this meeting’s presentation.

REVIEW OF THE MINUTES FROM THE LAST MEETING

MOVED BY C. Remillard and **Seconded by** M. Smith

“**THAT** the minutes of the East Planning Area ARC Working Meeting #2 held September 23, 2009 be approved as presented”.

CARRIED

MOVED BY T. Large and **Seconded by** C. Ross-Gonko

“**THAT** the minutes of the East Planning Area ARC Public Meeting #1 held October 7, 2009 be approved as presented”.

CARRIED

REVIEW OF PUBLIC SUBMISSIONS

The Chair stated that two submissions were received in regards to the Public Meeting presentation, as follows:

Submission #1

Add to page 15, Section 2.2 Range of Courses or Program Offerings, sub-section B, question 1: a new “Item n. E-Learning Courses”

Submission #2

Add to page 2, Section 1.1 Catholic Identity and Faith Dimension, the following questions:

3. What are the opportunities in the school for staff to pray together (not staff and students, but only staff)?
4. How is prayer part of the school life?
5. What are the opportunities for staff to update themselves in terms of their faith (opportunities through the school, not system wide)?

MOVED BY C. MacGregor and **Seconded by** P. Mardero
“**THAT** a new item ‘d. E-Learning Courses’ be added to page 16, Section 2.2 Range of Courses or Program Offerings, sub-section B, question 12”. **CARRIED**

MOVED BY T. Dowdall-Cirelli and **Seconded by** A. Gagne
“**THAT** each question within submission #2 be voted upon individually”. **CARRIED**

MOVED BY L. Foucault and **Seconded by** L. Bianchin
“**THAT** a new question 3. ‘What are the opportunities in the school for staff to pray together (not staff and students, but only staff)?’ be added to page 2, Section 1.1 Catholic Identity and Faith Dimension”. **CARRIED**

MOVED BY S. Sloan and **Seconded by** T. Keehn
“**THAT** a new question 4. ‘How is prayer part of the school life?’ be added to page 2, Section 1.1 Catholic Identity and Faith Dimension”. **CARRIED**

MOVED BY L. Bianchin and **Seconded by** Fr. R.Hebert
“**THAT** a new question 5. What are the opportunities for staff to update themselves in terms of their faith (opportunities through the school, not system wide)?”. be added to page 2, Section 1.1 Catholic Identity and Faith Dimension”. **DEFEATED**

Mr. Muzzatti stated that as there were no further motions, the changes approved by the ARC is the previous resolutions would be made and the finalized School Valuation Framework Report would be forwarded to all members through email, at tonight’s meeting.

PROPOSED PROCESS FOR COMPLETING SCHOOL VALUATION REPORTS

Mr. Muzzatti outlined the proposed process for completion of the School Valuation Framework Reports, for presentation at Public Meeting #2 on November 25, 2009.

MOVED BY L. Foucault and **Seconded by** C. Remillard
“**THAT** the proposed process be adopted as presented, with a twenty (20) minute maximum presentation time for each school”. **CARRIED**

The following questions were posed by committee members and responded to by the Chair:

Q: In addition to the School Valuation Report, are schools required to provide a summary report for Working Meeting #4?

A: No, the suggestion is that presenters speak to the major points of their Report, although the presentation speaking points are entirely up to each school.

Q: The process identifies that each committee member can propose additions or changes to any other school’s Valuation Report. What would this consist of? What would that look like?

A: Each member has an opportunity to provide input into all reports. This input would be forwarded to the ARC Secretary, presented to the group, and voted upon.

Q: Will we present the same way at both the Working and Public Meetings?

A: This is entirely up to this committee to decide. A consideration is that at the Public Meeting, there will be nine (9) school reports, which will require at least a three (3) hours to complete.

Q: How can we present at the Public Meeting? Are we restricted to the format of these Reports?

A: In previous accommodation reviews, the discussion and decision by those committees were to have a standard presentation of the approved School Valuation Framework Report, although this is entirely at your discretion.

- Q: Are hard-copies of the finalized School Valuation Framework Report going to be made available?
A: The changes adopted tonight by the committee will be updated and sent electronically to the group as a MS Word document. If you intend to work in any other format or application (i.e. Mac), your document must be saved as a Word document. Please contact the ARC Secretary, Steve Rinaldi, if you have any problems.

DATA INPUT INTO SCHOOL VALUATION REPORTS

The group then took approximately forty-five (45) minutes to discuss and begin data input into the School Valuation Framework Report.

TASK FOR NEXT MEETING

After the time allotted for discussion and data input, Mr. Muzzatti led the group in a review of tasks for the upcoming meetings, the dates and locations. A concern was raised by a committee member that the ongoing renovations at St. Mark Elementary may restrict the use of the gymnasium on the November 4, 2009 Working Meeting #3. Mr. Denis Faucher, Manager of Facility Services, was asked to confirm the use of the gymnasium with the building owners, the French Public Board, and advise if it would not be available.

Mr. Muzzatti stated that arrangements will be made to have alternate bus transportation available, as requested by the committee, and confirmed that at least eight (8) members were still interested.

Mr. Muzzatti then confirmed the schedule of presentation by school representatives for the November 4 and 5, 2009 Working Meetings as follows:

November 4, 2009 Working Meeting #3: St. Albert, St. Charles College, St. Paul and St. Raphael
November 5, 2009 Working Meeting #4: Pius XII, St. Andrew, St. Bernadette, St. John and St. Mark

QUESTIONS AND ANSWERS

Chair Muzzatti led the group in a review of an email received concerning majority voting and the proposed response identifying that there is no requirement for all voting members to vote on motions, but rather that the motions will be carried or defeated by those members who choose to participate.

There were no other questions by posed.

NEXT MEETING

Chair Muzzatti closed the meeting by again thanking the committee and reminded the group that the next Working Meeting would be held on **Wednesday, November 4, 2009 from 6:00pm to 8:00pm at St. Mark Elementary, 13 Church Street, Markstay.**

MOVED BY C. Morrison and **Seconded by** P. Mardero
“**THAT** the East Planning Area ARC Working Meeting #3 be adjourned”.

CARRIED

CLOSING PRAYER

Meeting Adjourned at 8:00pm.

Roland Muzzatti, Chair
Sudbury Catholic District School Board