



SUDBURY CATHOLIC DISTRICT SCHOOL BOARD

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MINUTES of the **5th WORKING SESSION** of the Accommodation Review Committee (ARC) for the East Planning Area, of the Sudbury Catholic District School Board (SCDSB), held in the gymnasium of St. Andrew Elementary School, 1305 Holland Road, in Sudbury, on November 5, 2009, from 6:00 p.m. to 8:00 p.m.

Committee Members in Attendance:

Board Representation:

Chairperson	Roland Muzzatti, Academic Superintendent
Senior Board Official	Dennis Bazinet, Acting Superintendent of Business and Finance
Coordinator	Denis Faucher, Manager of Facility Services
Secretary	Steve Rinaldi, Project Coordinator

School Representation:

Pius XII

Louisa Bianchin, Principal
Shelley Sloan, School Council Chair
Cathy Manuel, Community
Leonard Foucault, School Staff

St. Charles College

Aaron Barry, School Council Chair
Sandra Gobbo, Community
Claire Morrison, School Staff

St. Albert Adult Learning Centre (ALC)

Laura Kuzenko, Principal
Ann Brisebois, School Staff
Katrina Chevrier, Student Representative
Francine Dubreuil, Student Representative

St. John

Tricia Dowdall-Cirelli, Principal
Amanda Gagne, School Council Chair
Tina Madore, Community
Tara Large, School Staff

St. Andrew

Melody Henry, Principal
Mary Smith, School Council Chair
Lucille Szalai, Community
Dyan Pyott, School Staff

St. Mark

Sharon Oliver, Principal
Donna Kotanko, School Council Chair
Stacey Kennedy, Community
Meghan O'Reilly, School Staff

St. Bernadette

Nicole Snow, Principal
Dan Bronicheski, School Council Chair
Colette Perrin, School Staff

St. Paul

Sharon Oliver, Principal
Anne-Marie Savage, School Council Chair
Jennifer Rocca, Community

St. Raphael

Vickie McGuire, Principal
Phil Farmer, School Council Chair
Ted Keehn, School Staff

Community Representation:

Fr. Remi Hebert, Diocesan Representative
Mark Simeoni, Greater City of Sudbury

Committee Members Regrets:

Cassandra MacGregor, St. Albert ALC
Mike McKeever, St. Bernadette
Patty Mardero, St. Charles College
Catherine Ross-Gonko, St. Charles College

Carole Remillard, St. Mark
Natasha Folino, St. Paul
Jen Bailey, St. Raphael
Clara Steele, Regional Parent Involvement Committee

11/19/2009

General Public in Attendance:

Nora Gauthier, Pius XII
Allison Dufour, St. Albert A.L.C.
Maria Middleton, St. Andrew

Call to Order:

Chair Roland Muzzatti called the meeting to order @ 6:05 p.m.

OPENING PRAYER

The Chair Roland Muzzatti led the group in an opening prayer for guiding presence.

WELCOME

Mr. Muzzatti welcomed the group to ARC Working Meeting #5 and thanked everyone for attending. He also thanked Mrs. Melody Henry and team from St. Andrew Elementary for hosting the meeting and providing food and refreshments.

APPROVAL OF THE AGENDA

MOVED BY L. Foucault and **Seconded by** M. Smith

“**THAT** the agenda for today’s November 5, 2009 Working Meeting #5 be approved as presented”.

CARRIED

ARC BINDERS

The Chair reviewed the updates to the ARC binders that included the School Valuation Framework Reports, and a hard copy of this meeting’s presentation package.

PRESENTATION OF THE SCHOOL VALUATION FRAMEWORK REPORTS TO THE ARC

Mr. Muzzatti reminded the committee members of the adopted motion from the last Working Meeting restricting School Valuation Framework Report presentations to 20 minutes, and to forward the signed copies of the front page of their reports to the ARC Secretary.

Pius XII Elementary

The representatives of Pius XII presented their assessment of this school, as detailed within the hardcopy of the School Valuation Framework Report provided in the handouts.

St. Andrew Elementary

Mrs. Mary Smith, School Council Chair and school representative of St. Andrew Elementary presented the assessment of this school, as detailed within the hardcopy of the School Valuation Framework Report provided in the handouts.

St. Bernadette Elementary

Mrs. Nicole Snow, Principal and school representative of St. Bernadette Elementary presented the assessment of this school, as detailed within the hardcopy of the School Valuation Framework Report provided in the handouts.

St. John Elementary

Mrs. Tricia Dowdall-Cirelli, Principal and school representative of St. John Elementary presented the assessment of this school, as detailed within the hardcopy of the School Valuation Framework Report provided in the handouts.

The following questions were posed by members of the committee and responded to by the presenter:

- Q: How many students from New Sudbury, in French Immersion or Regular Track programming attend St. John Elementary?
- A: None. There were seven (7) French Immersion students at St. Raphael Elementary in September 2008, when the Board decided to discontinue this program, who were offered the option of attending St. John Elementary, although none did.
- Q: Where do the graduating grade 6 French Immersion students from New Sudbury go?
- A: These students either transfer to Regular Track programming or attend a school at a co-terminus board. If enrolment were to increase at St. Raphael Elementary in the future, the program could be reinstated.

St. Mark Elementary

Mrs. Sharon Oliver, Principal and school representative of St. Mark Elementary presented the assessment of this school, as detailed within the hardcopy of the School Valuation Framework Report provided in the handouts.

The following questions were posed by members of the committee and responded to by the presenter:

- Q: As we don't own the building in Markstay, St. Mark, how do we receive funding?
- A: The Ministry funds Boards on a per student basis, with additional funds available for outlying areas and school funding based on capacity utilization.
- Q: Could you explain the zero costs stated for utilities at St. Mark Elementary?
- A: There were no distinct costs for utilities as this cost is a component of the lease.

With the conclusion of presentations, Mr. Muzzatti thanked the presenters and their teams for the time and effort invested in generating these reports, and remarked that the commitment and dedication brought by the presenters, staff and parents of these schools were evident in the presentations.

REVIEW OF SCHOOL VALUATION PROCESS

Mr. Muzzatti reviewed the school valuation process with the committee, reminding that with the completion of presentations of School Valuation Framework Reports, the next step allows for each school representative to make proposed additions/changes to any of the presented reports. Mr. Muzzatti encouraged each of the school groups to meet separately to compile a summary of all proposed additions/changes, and to submit on the provided submission form by 9am, Monday, November 9, 2009. Mr. Muzzatti stated that the ARC Secretary, Mr. Steve Rinaldi, will prepare these submissions and distribute electronically to the committee by the end of the same day.

The following questions were posed by members of the committee and responded to by the presenter:

- Q: There is not much time to complete these submissions, can we submit at the end of the day on Nov. 9?
- A: Yes, the intent is for submissions to be prepared and distributed to the group prior to our next Working Meeting on Nov. 11. If this cannot be done, then revisions are made as part of the Working Meeting, through motion.
- Q: How are we going to get to a final School Valuation Report?
- A: At our next Working Meeting on Nov. 11, the group will review any additions or changes submitted in order to have draft reports ready for presentation at the Nov. 25 Public Meeting, where the public has an opportunity to review and comment. At the Working Meeting after the Public Meeting, we will review the public input and finalize the reports.

- Q: Many of the presentations stated that community growth is expected for the areas surrounding their schools. If there is data disproving this, does this need to be included in the School Valuation Report?
- A: These reports are generated and approved by the committee. You are strongly encouraged to present any data, opinion, or comments that you would like to have included in the reports, to the group for consideration.

TASK FOR NEXT MEETING

Mr. Muzzatti stated that the task for our next meeting is to finalize the draft School Valuation Framework Reports for presentation at the Public Meeting #2, on November 25, 2009.

QUESTIONS AND ANSWERS

Chair Muzzatti led the group in a review of an email sent to the ARC school principals, clarifying how to complete several sections of the School Valuation Framework Report, from October 27, 2009.

There were no other questions posed.

NEXT MEETING

Chair Muzzatti closed the meeting by again thanking the committee and reminded the group that the next Working Meeting would be held on **Wednesday, November 11, 2009 from 6:30pm to 8:30pm at St. Bernadette Elementary, 870 Auger Avenue, Sudbury.**

MOVED BY M. Smith and **Seconded by** C. Perrin

“THAT the East Planning Area ARC Working Meeting #5 be adjourned”.

CARRIED

CLOSING PRAYER

Meeting Adjourned at 8:02pm.

Roland Muzzatti, Chair
Sudbury Catholic District School Board