

Accommodation Review Committee (ARC)

2009-2010 East Planning Area

Working Group Meeting #2

September 23, 2009

Pius XII Elementary School

Agenda

Item

1. Opening Prayer
2. Welcome
3. Binder Updates
4. Review of Minutes from Last Meeting
5. Review Rules of Conduct
 - a. Attendance
 - b. Quorum
6. Review Timelines
7. Proposed Meeting Schedule & Locations
8. Binder Orientation
9. Customizing the Valuation Framework
10. Questions and Answers
11. Agenda for Public Meeting #1
12. Tasks for Next Meeting
13. Closing Prayer

Opening Prayer

Prayer for Guiding Presence

*Lord God, creator of all,
remind us now of your guiding presence.*

*Open our minds to the ideas and the opportunities before us,
and fill our hearts with compassion and generosity for each other.*

*We pray this day for the well being and success
of our students, for our colleagues and for our families, and our community*

*Bless each of us and our work,
Be with us and lead us in our discussions.*

We make this prayer in your name,

Amen.

Welcome

Binder Updates

Review Minutes from Last Meeting

Review Rules of Conduct

- 1. Commitment to time-lines**
 - Start and stop times for meetings
 - Responsibility to appropriate use of meeting time by all members and the Chair
- 2. Everyone has a voice. Everyone has a right to speak.**
 - use of a speaker's list
- 3. Respectful relationships**
 - no interruptions
 - not talking out of turn
 - no put downs
- 4. Stay on topic. Follow the agenda.**

Attendance / Quorum

- ❑ **The ability to have voting meetings requires 50% attendance of school representation (minimum of 2), and 66% of the total membership (29 of 42).**
- ❑ **Consistent attendance by ARC members is important to ensure meaningful representation of the school community.**
- ❑ **Majority voting remains at 50% + 1 of the voting membership.**
- ❑ **Only sitting members of the ARC may complete the valuation framework component of the ARC's mandate.**

Timelines for Review

#	TASK	DATE
1	Working Group Meeting (# 1)	Sept 9, 2009
2	Working Group Meeting (# 2)	Sept 23, 2009
3	1st Public Meeting	Oct 7, 2009
4	Working Group Meeting (# 3)	Oct 14, 2009
5	Working Group Meeting (# 4)	Nov 4, 2009
6	Working Group Meeting (# 5)	Nov 5, 2009
7	Working Group Meeting (# 6)	Nov 11, 2009
8	2nd Public Meeting	Nov 25, 2009
9	Working Group Meeting (# 7)	Dec 2, 2009
10	Working Group Meeting (# 8)	Dec 9, 2009
11	Working Group Meeting (# 9)	Jan 6, 2010
12	3rd Public Meeting	Jan 13, 2010
13	Working Group Meeting (# 10)	Jan 20, 2010
14	Working Group Meeting (# 11)	Feb 3, 2010
15	4th Public Meeting	Feb 17, 2010
16	Working Group Meeting (# 12)	Feb 24, 2010
17	Submission of Report to the Director	Mar 3, 2010
18	Director Presentation of Recommendations to the Board	Mar 23, 2010
19	Submission Deadline of Public Application Form and written copy of the brief to be presented to the Board	Apr 20, 2010
20	Public Input / Presentation to the Board	Apr 27, 2010
21	Accommodation Review vote by the Board	May 25, 2010
22	Ministerial Review Deadline	Jun 24, 2010

Meeting Schedule

All meetings of the ARC will be held at the school or schools under review, if possible, or in a nearby facility if physical accessibility cannot be provided at the school(s).

A proposed location schedule is as follows :

#	TASK	LOCATION	DATE	TIME
1	Working Group Meeting (# 1)	CEC	Sept 9, 2009	6:00 to 8:00pm
2	Working Group Meeting (# 2)	Pius XII	Sept 23, 2009	6:00 to 8:00pm
3	1st Public Meeting	SCC - Amphitheatre	Oct 7, 2009	7:00 to 9:00pm
4	Working Group Meeting (# 3)	St. Albert	Oct 14, 2009	6:00 to 8:00pm
5	Working Group Meeting (# 4)	St. Mark	Nov 4, 2009	6:00 to 8:00pm
6	Working Group Meeting (# 5)	St. Andrew	Nov 5, 2009	6:00 to 8:00pm
7	Working Group Meeting (# 6)	St. Bernadette	Nov 11, 2009	6:00 to 8:00pm
8	2nd Public Meeting	SCC - Amphitheatre	Nov 25, 2009	7:00 to 9:00pm
9	Working Group Meeting (# 7)	St. John	Dec 2, 2009	6:00 to 8:00pm
10	Working Group Meeting (# 8)	St. Paul	Dec 9, 2009	6:00 to 8:00pm
11	Working Group Meeting (# 9)	St. Raphael	Jan 6, 2010	6:00 to 8:00pm
12	3rd Public Meeting	SCC - Amphitheatre	Jan 13, 2010	7:00 to 9:00pm
13	Working Group Meeting (# 10)	Pius XII	Jan 20, 2010	6:00 to 8:00pm
14	Working Group Meeting (# 11)	St. Albert	Feb 3, 2010	6:00 to 8:00pm
15	4th Public Meeting	SCC - Amphitheatre	Feb 17, 2010	7:00 to 9:00pm
16	Working Group Meeting (# 12)	St. Andrew	Feb 24, 2010	6:00 to 8:00pm

Binder Orientation

- Your binder will be a valuable resource during this review. Please find the following (20 minutes):

Binder Tab	
	What's the Current OTG Capacity for this planning area ?
	According to the Board Regulation, how many public meetings are to be held?
	Behind which tab would you find the table for School Operational Revenue?
	Who is a Community Representative for this committee ?
	Who does the ARC submit the final School Valuation Report and Recommendations to?
	What's the Total FCI, based on renewal needs by 2011 ?
	When was the last correspondence letter sent ?
	What is FI?
	What does Section 4 of the School Valuation Report assess ?
	What tab could you find the agenda and minutes from Working Meeting #1 ?
	What page details the School Structure & Programming ?
	What's the Projected ADE Enrolment for St. Raphael in 2018-19 ?
	What page could you find the Community Use of School Information for St. Paul?
	What was the Board's Estimated Grand Total Net Expenditure for 2007-08 ?
	When is the 3rd Public Meeting to be held ?
	Are there any lift / elevator devices in these schools ?
	On what page can we find the Ministry's timelines for an accommodation review process ?
	What's the Total Projected Expenditure on School Administration for 2022-23 ?

Customizing the Valuation Framework

- School Valuation Framework: A tool that applies constant measures to a school or group of schools:
 - Value to the student
 - Value to the board
 - Value to the community
 - Value to the local economy.

- Your assessment is to emphasize the value of the schools to the **student** above the other considerations.

- Ministry guidelines provide **examples** of factors that the ARC may assess under each of the four considerations.
 - ARC Binder Tab 2 – pg 2,3 & Appendix 1

- The Sudbury Catholic District School Board has incorporated many of these factors into its Generic School Valuation Framework
 - ARC Binder Tab 8

- The ARC may **add** indicators for consideration to the Framework but **may not remove** existing indicators.

Questions (Emails / Voicemails)

Agenda for Public Meeting #1

Item

1. Opening Prayer
2. Welcome
3. ARC Mandate
4. Purpose of Public Meetings
5. ARC Communications
6. Background Information
7. School Valuation Framework
8. Customized School Valuation Framework
9. Questions & Answers
10. Reminders
11. Date & Purpose of Next Meeting
12. Closing Prayer

Task for Next Meeting

- ❑ Finalization of the customized School Valuation Report.

- ❑ Next Meeting Date (Public Meeting #1):
Wed, October 7, 2009
St. Charles College
7:00 to 9:00 p.m.

- ❑ Next Working Meeting Date (#3):
Wed, October 14, 2009
St. Albert Adult Learning Centre
6:00 to 8:00 p.m.

Closing Prayer

LET US PRAY:

We believe in you, God Almighty, and we thank you for your help during our deliberations.

Guide us through your Holy Spirit in our mission as educators of your children.

Help us to understand one another, so that we may contribute by our decisions to the growth of the Christian values of Love and Justice in our society.

We ask this through your Son, Jesus Christ, Our Lord.

Amen.